



Caregiver Training Institute, a division of Bryan University, offers programs in Nursing Assistant (NA-1), CNA-2, and Medication Aide training programs. **We are seeking qualified Primary Instructors to join our team.** Successful candidates will exhibit a commitment to enabling students to realize their educational goals.

Schedules: We have both **Full-time** and **Part-time Positions** opening for applicants **living in or near the Portland Metro area in Oregon.** Part-time instructor positions can be combined for more hours. **Day, Evening, and Weekend work schedules are available.** We schedule our classes to run one right after the other, in a back-to-back format. This is a big part of the success of Caregiver Training Institute. **Schedules can be viewed on our website at: <https://cnatrainingoregon.com/>**

Pay Range: \$44-\$48 (RN required) per hour DOE.

We offer a robust benefits package for Full-time Employees (30+ hours/week):

- Medical, Dental, Vision (*includes domestic partner coverage*)
- Paid Time Off, Volunteer Paid Time Off
- 11 Paid Holidays
- Life Insurance
- Short- and Long-Term Disability Options
- 401K with Company Match
- HAS / Telemedicine
- An Award-Winning Wellness Program / Employee Assistance Program
- An Empowering Company Culture

This is a fun and rewarding job! Our programs are popular and tend to fill up quickly. Our classes are active learning environments filled with a variety of students from pre-nursing students to English language learners, as well as people from all walks of life. You will be making a huge impact on people entering the medical field and teaching quality of care to our future healthcare employees. You will find that many of your students want to become nurses. You are training the next generation of healthcare providers!

We will provide you with thorough training! You will meet with the Program Director to review your job description according to OSBN and Nurse Practice Act regulations, and all other aspects of this position. You will be issued the program textbook, materials, medical equipment, etc. Lastly, you will be scheduled to orient in the program with other instructors to become familiar with the curriculum, syllabus, paperwork completion and documentation, skills demonstration, and all the aspects of being an instructor and mentor for your students.

Job Description: Primary instructors teach the class and skills lab to a cohort of students. Most of the time the class will be capped at 20 students, however it may go up to 30 students during our higher enrollment periods. The business office prepares all program paperwork, enrolls students into classes, communicates with students prior to class about required items, dress code, schedules etc. Instructors take attendance and teach the program curriculum and skills. We have developed power point

***Passionate about Teaching
Dedicated to the next generation of Caregivers***

presentations for you to walk the students through the curriculum, a syllabus, quizzes and the final exam. You will have all resources at hand to help you guide and move the students through the program smoothly. During skills labs you will have a second instructor to assist with the skills practice and signing off student skills checklists if the enrollment is above 10 students. Once the students have completed the classroom portion of the program and passed the final exam, they will go into the clinical rotation. Primary instructors may continue into clinicals with 10 of their students, or clinical teaching associates may take cohorts of 10 students into clinicals, in accordance with the Oregon State Board of Nursing regulations for the program ratio of students to instructors.

Responsibilities for Primary Instructors:

- Provide a quality training environment for the learners to be informed and absorb the materials each day.
- Present a professional attitude about the medical field and nursing as a profession.
- Present materials in an organized and concise way, leading discussions, answering questions, proctoring tests, and helping to develop the student into a quality-trained caregiver for their position as a CNA in Oregon. This includes discussion on regulations of the Oregon State Board of Nursing as well as the Oregon Health Authority.
- Demonstrate skills in the lab setting and work with students to learn these important steps for providing quality care to their patients and residents.
- Complete documentation, as required.
- Offer professional insight during all conversations with students.
- Enforce the policies of the school, this may include counseling of the students, documentation of infractions, and potentially dismissing a student from the class the day and referring them to the Program Director. Instructors do not terminate students from their programs.
- Primary instructors, or clinical teaching associates, may follow a cohort of students in the clinical rotation and complete their training in that setting, assigning students to work with staff CNAs, observe, coach, and mentor students through the processes of giving care to our elderly residents, and emulate a professional standard in the facility training setting.

Requirements for Primary Instructors:

- A current unencumbered RN license to practice in Oregon (**Required**)
- Nursing Experience: 1 year of full-time experience as an RN (**Required**)
Recent graduates are not eligible to apply for this position due to OSBN regulations.
- Teaching adult classes: 1 year (Preferred)
- If you have not taught before in a formal classroom setting, or for the nursing assistant program, you will need to attend a ***Train-the-Trainer*** program online for about 4-5 hours and obtain the certificate of completion for the OSBN approval to teach in the programs.
- Ability to work in a collaborative environment
- Demonstrated proficiency in navigating through a PC
- Ability to sit or stand in a classroom setting for four to six hours

Preference will be given to those nurses who:

- Have been previously approved as an instructor through the OSBN, or
- Have experience training adults in a formal educational setting.

We are looking for nurses who have multiple skill sets and are seasoned in the nursing profession. You will be expected to act in a professional manner, exercise patience with the students at all times, as well as explain the curriculum content effectively. and demonstrate all skills to the students. We prefer nurses with experience in the LTC skilled nursing facility setting, as well as acute care settings.

Caregiver Training Institute, a division of Bryan University, is an Equal Opportunity Employer and embraces diversity as a critical step in ensuring employee, student, and graduate success. We are committed to building and developing a diverse environment where a variety of ideas, cultures and perspectives can thrive.