



Integrity



Stewardship



Responsibility



Respect



Professionalism

NURSE AIDE ASYNCHRONOUS PROGRAM

Course #NAASYNC260831 Instructor: Stephanie O'Connell, MSN, RN, Karen Batke, MSN, RN

Location: Lecture online at home, labs room 201 at CTI 12790 SE Stark St. Portland OR.
Clinicals to be announced once labs are completed and your paperwork is turned in.
Total Program Hours: (37Class | 28 Lab) + 40-hour clinical= 105 HRS

PROGRAM SNAPSHOT Schedule (online) : Asynchronous Online Lecture

Please be advised that our upcoming lecture will be conducted **asynchronously online**. This means that instead of meeting at a scheduled time, the lecture materials will be made available for you to access at your convenience. You will be able to engage with the content on your own schedule within the specified timeframe.

What to Expect

- **You are expected to complete the program in 3 weeks.**
- A recorded lecture posted on the course platform
- Supplementary materials (slides, readings, or notes)
- Assigned activities or reflection questions to reinforce learning

Important Details

- **Release Date:** First day of class
- **Completion Deadline:** Before week 2 (labs)
- **Platform:** [Brightspace]

What You Need to Do

- Watch the full lecture recording
- **Complete 2-3 Modules per day to keep on track**
- **Complete Module all Modules before Labs**
- **Minimum 7 Modules required to progress to Labs**
- **(If not complete it will prolong graduation date)**
- **Complete Final Exam by Wednesday of 2nd week**
- Review all provided materials
- Complete any associated assignments or discussions by the deadline

Questions & Support



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If you have any questions, feel free to reach out via email or post in the course discussion forum.

Thank you for your flexibility and engagement as we continue to support your learning in a flexible format.

🕒 **LABS** 7:30am-300pm at CTI room 201; **MISS A DAY, MISS A WEEK**

👕 Scrubs required for labs & clinicals (any color, no logos) 🕒 Watch with second hand (no digital or smart watches) & bring pen, paper, and Index Cards.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AUG 30	31 Lecture First Day	SEPT 1 Lecture	2 Lecture	3 Lecture	4 Lecture	5 Lecture
6 Lecture	7 holiday	8 Lab 7:30am- 3:00pm	9 Lab 7:30am- 3:00pm Final Exam due	10 Lab 7:30am- 3:00pm	11 Lab 7:30am- 3:00pm	12
13	14	15 Clinical 6:30am- 7:00pm	16 Clinical 6:30am- 7:00pm	17 Clinical 6:30am- 7:00pm	18 Clinical 6:30am- 10:30am Last Day	19

CLINICAL ELIGIBILITY REQUIREMENTS



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To begin clinical rotation, students must: ✓ Complete all classroom & lab hours ✓ Score 75% or higher on Final Exam (2 attempts) ✓ Submit all required documentation ✓ Meet facility clearance standards

REQUIRED DOCUMENTATION

Due to Final Lab Day Missing documents = Not eligible for clinical placement

☐ Substance Abuse Screening Completed ☐ A VALID AHA BLS CPR Card Submitted
☐ COVID Vaccine Record or Approved Exemption ☐ TB Test Documentation (Negative Result) ☐ All Required Clinical Forms Submitted ☐ All Fees Paid

STUDENT QUICK GUIDE: First Clinical Day:

- Meet instructor at facility front reception
- Arrive 30 minutes early
- Bring packed lunch (30-minute break)
- Follow parking rules exactly

AFTER PROGRAM COMPLETION 🎓 Certificate issued within 14 days 📄 Apply online through Oregon State Board of Nursing portal 🖐 Schedule fingerprinting (Fieldprint code provided) 📍 Caregiver Training Institute is a regional testing site

CLINICAL SCHEDULE: TBD: will be finalized with clinical sites

Instructors: Khalilah Seid, MSN, RN, Amber Owens, LPN, Patsy Stearns, LPN, Judy Powers, LPN, Ruth Davis, LPN

Clinical placement dates and locations are determined after passing the final exam and consideration of student preferences; however, placement is not guaranteed until the exam is passed. Delays in passing the exam may result in adjusted clinical dates. All clinical sites, schedules, and instructor assignments are subject to change based on availability and program needs. Arrive at the state exam at 7:30am! You are late at 7:41am! You will not be allowed to test. It is an automatic failure. You will have to repay the testing fees.